Installation Instructions for NDCMedisoft Single-User and NDCMedisoft Advanced

Backup

Warning: If you are installing over a previous version of NDCMedisoft, it is very important that you back up your data. Refer to the NDCMedisoft Online Help for instructions on backing up your data.

Standard Installation

1. Insert the NDCMedisoft 10 CD in the local CD-ROM drive. The **Installation** window appears.

   Note: If the **Installation** window does not appear automatically, click the **Start** button and select the **Run** command. The **Run** window appears. On the **Run** window in the **Open** field type **X:\AUTORUN** (where **X** is your CD-ROM drive letter) and click the **OK button**. The **Installation** window appears.

2. On the **Installation** window click **Install NDCMedisoft**. The **Warning** window appears.

3. On the **Warning** window click the **Next** button. The **Welcome** window appears.

4. On the **Welcome** window in the **First 4 digits of Serial Number** field enter the first four digits of the Serial Number on the **Certificate of Authenticity** and click the **Next** button. The **Software License Agreement** window appears.

5. On the **Software Licenses Agreement** window click the **I Accept** button. The **Select Installation Type** window appears.

6. On the **Select Installation Type** window, click the **Express Install** radio button.

   Note: This choice is the recommended option. To complete a custom software installation, see NDCMedisoft Custom Installation.

   Click the **Next** button. The **Ready to Install** window appears.

7. On the **Ready to Install** window click the **Next** button. The **Installing** window appears and tracks the progress of the installation. Once the installation is complete, the **Installation Completed** window appears.

8. Option: on the **Installation Completed** window select the **Launch NDCMedisoft Network Professional 10** check box. Click the **Finish** button.

   Note: The first time NDCMedisoft opens after installation a data conversion message appears. Consider backing up data before completing data conversion.

   If you are working with multiple practices, each time you open a new practice that particular practice also needs to be converted, until all practices have been converted to Version 10.

9. **Option**: After installation and after the NDCMedisoft 10 launches for the first time, the **Registration** window appears. Register now or within 30 days after installation. For instructions or questions on registering click the **Help** button on the **Registration** window.

NDCMedisoft Custom Installation

Note: A custom installation is not required for most users. Do not complete a custom installation, unless your circumstances call for it and you have extensive computer installation experience.

1. Insert the NDCMedisoft 10 CD in the local CD-ROM drive. The **Installation** window appears.

   Note: If the **Installation** window does not appear automatically, click the **Start** button and select the **Run** command. The **Run** window appears. On the **Run** window in the **Open** field type **X:\AUTORUN** (where **X** is your CD-ROM drive letter) and click the **OK button**. The **Installation** window appears.

2. On the **Installation** window click **Install NDCMedisoft**. The **Warning** window appears.

3. On the **Warning** window click the **Next** button. The **Welcome** window appears.

4. On the **Welcome** window in the **First 4 digits of Serial Number** field enter the first four digits of the Serial Number on the **Certificate of Authenticity** and click the **Next** button. The **Software License Agreement** window appears.

5. On the **Software Licenses Agreement** window click the **I Accept** button. The **Select Installation Type** window appears.

6. On the **Select Installation Type** window, click the **Custom Install** radio button and click the **Next** button The **Select Components** screen appears.

7. On the **Select Components** window select the appropriate components to install and click the **Next** button. The **Select Destination Directory** window appears.

8. On the **Select Destination Directory** window click the **Browse** button to specify a location for installing the program and click the **Next** button. The **Backup Replaced Files** window appears.

9. Option: On the **Backup Replaced Files** window select the **Yes** radio button and click the **Next** button. The **Select Backup Directory** window appears.

   Option: On the **Backup Replaced Files** window select the **No** radio button and click the **Next** button. The **Ready to Install** window appears. Skip Step 10 and go directly to Step 11.

10. On the **Select Backup Directory** window click the **Browse** button to specify a location for backing up files and click the **Next** button. The **Ready to Install** window appears.

11. On the **Ready to Install** window click the **Next** button. The **Installing** window appears and tracks the progress of the installation. Once the installation is complete, the **Installation Completed** window appears.

12. Option: on the **Installation Completed** window select the **Launch NDCMedisoft Network Professional 10** check box. Click the **Finish** button.

    Note: The first time NDCMedisoft opens after installation a data conversion message appears. Consider backing up data before completing data conversion.

    If you are working with multiple practices, each time you open a new practice that particular practice also needs to be converted, until all practices have been converted to Version 10.

13. **Option**: After installation and after the NDCMedisoft 10 launches for the first time, the **Registration** window appears. Register now or within 30 days after installation. For instructions or questions on registering click the **Help** button on the **Registration** window.